



HEADQUARTERS
CIVIL AIR PATROL CAWG GROUP 5
UNITED STATES AIR FORCE AUXILIARY
SACRAMENTO, CA. 95860



15 February 2011

MEMORANDUM FOR CAWG GROUP5 5 CADET ADVISORY COUNCIL REPRESENTATIVES

FROM: C/1st Lt Evan Yanagihara

SUBJECT: CAC Meeting Minutes for 5 February

1. Listed below are the minutes for the CAWG Group 5 Cadet Advisory Council meeting of 5 February, which was held at Sacramento Executive Airport from 1000-1500 hours.

2. OPENING BUSINESS: C/1st Lt Yanagihara called the council to order at 1021 hours.

A. Roll Call:

C/1st Lt Yanagihara, Chair, Sq. 85 – Present
C/1st Lt Donohoe, Vice Chair, Sq. 95 – Present
C/1st Lt Akin, Recorder, Sq. 95 – Present
C/SSgt Uehara, Sq. 14 – Present
Unknown Representative, Sq. 19 – Absent
C/2nd Lt Carstensen, Sq. 22 – Absent
C/ Hernandez, Sq. 23 – Absent
Unknown Representative, Sq. 72 – Absent
C/MSgt Kim Kaita, Sq. 85 – Present
C/MSgt Kinney, Sq. 92 – Absent
C/2nd Lt Beck, Sq. 95 – Present
C/2nd Lt Fletcher, Sq. 126 – Absent
Unknown Representative, Sq. 157 – Absent
C/MSgt Birkelbaw, Sq. 802 – Absent
Maj. Dustin Jones, Grp 5 CP, senior advisor – Present
Capt. Laura Jones, Sq. 85, senior advisor – Present

3. OLD BUSINESS

A. Ultimate Bear and Wings Challenge: C/1st Lt Yanagihara presented information about this activity as an update.

B. CAWG Newsletter: C/1st Lt Yanagihara presented the information on the newsletter proposal form CAWG CAC.

4. NEW BUSINESS

A. Roberts Rules of Order: C/1st Lt Yanagihara provided information on Roberts Rules of Order in order to establish a base from which the council can build off of.

B. Cadet Glider O-Rides: C/1st Lt Donohoe will write a staff service report for the Commanders Call on 26 February, based on the council's discussion. The report will be posted online.

C. Group 5 Training Academy: C/1st Yanagihara will create a staff service report for the Commanders Call, based on the council's discussion. The report will also be posted online.

D. Open Floor: No new business was discussed.

5. ADJOURN. The council adjourned at 1513. The next meeting is 6 March from 1100-1600 hours, at Sacramento Executive Airport.

EVAN YANAGIHARA, C/1st Lt, CAP
CAWG Group 5 CAC Chair